

### **REGISTERED NURSE: Job Description for Nurse**

THP is looking for an experienced LPN or RN to join our team. This position will report directly to THP's Program Director for the two weeks of THP: June 26<sup>th</sup>-30<sup>th</sup> and July 17<sup>th</sup>-21<sup>st</sup>. You can volunteer for one or both weeks! Stipend available upon request.

#### **Position requirements:**

- Applicant must be currently licensed in the State of Connecticut
- Applicant must have current CPR and First Aid certifications
- 5 years nursing experience preferred
- Ability to effectively manage health forms, paperwork and records
- Enjoy working with kids grade 6-12
- Ability to observe and assess unsanitary or unhealthy conditions
- Ability to drive to physician or emergency treatment locations
- Physical ability to get to off-site locations quickly, stay within 10-15 miles
- Comfortable making phone calls to parents, leaders and students as needed
- Hard-working, enthusiastic and committed to the safety and well-being of participants
- Friendly, adaptable, with a good sense of humor (laughter can be the best medicine)

#### **Responsibilities include:**

- Care for ill or injured participants
- Respond to any "emergency" which may arise during THP
- Assist in developing and stocking First Aid Kits
- Maintain the climate and care of participants in the Nurse's Room
- Set-up and clean up of the Nurse's Room
- Collect & organize all participants' medical forms
- Reminding parents that the nurse **WILL NOT** administer medication, if needed, arrangements must be made between parents and the student's church
- Maintain accurate health logs including:
  - a) Participant's health forms
  - b) Log of daily clinic visits
  - c) Daily reports of restricted activities for students and staff
  - d) Incident Report forms
- Provide First Aid for minor injuries and illnesses
- Monitor participants for dehydration
- Identify health problems serious enough to require a physician's attention.
- Keep open communication with directors
- Communicate with local medics or hospital if needed
- Give supportive advice to chaperones and other adult overseers

Please contact Phil at [phil@thehartfordproject.org](mailto:phil@thehartfordproject.org) or 860.969.3355 with interest or further questions.